

# **Rules, Expectations, and Procedures**

**Mr. Reimer**

## **Social Studies**

Website: <http://sweethomegrade7ss.wikispaces.com/Mr.+Reimer>

### **Expectations**

#### **Expectation #1: Be Ready**

- Be Prepared (notebook, assignments, pencil/pen, paper, ipad)

#### **Expectation #2: Be Respectful**

- Only one person speaks at a time
- Stay in your seat, unless teacher permission is given
- Always give your full attention to the person speaking
- Be positive and cooperative in school and life
- Be positive to adults and peers

#### **Expectation #3: Be Responsible**

- Use appropriate language
- Stay on task and always follow directions
- Be productive in study and work

#### **Expectation #4: Be Safe**

- Follow the Student Code of Conduct at all times
- Keep hands and feet to yourself at all times

#### **Expectation #5: Be There**

- Be on time (in your seat when the bell rings)
- Follow the beginning of class procedure

### **Rewards**

- \*Verbal praise
- \*Written praise
- \*Happy call home

- \*Dum-Dums
- \*Pride in a job well done
- \*High five

### **Consequences**

- \*Verbal warning
- \*Phone call home
- \*Removal from class
- \*Meeting with Mr. Reimer

- \*In school/after school detention assigned by the office
- \*Referral to principal (if needed)
- \*Meeting with your parent/guardian

## Procedures

### Beginning of Class

- Get homework out if it is due
- Write the homework in your assignment notebook
- Get out your notebook, pen or pencil, and be prepared to answer the **QUESTION OF THE DAY (Q.O.D.)**

### Late to Class

- Students must sign the late-to-class log when they are not in their seats when the bell rings
- Points deducted from participation grade
- Three lates and a referral will be sent to the office

### Bathroom & Passes

- Bathrooms are used only in cases of emergencies during student center time

### Absent From Class

- **Students are responsible for all work he/she missed.** Work is always available in the bin in the day that the student was absent
- Students need to check the bin and me for any clarification
- Students and parents can go to the wiki page for the homework sheets that the student might be missing for that current week.

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### Homework

- Homework is due at the beginning of the period (otherwise it is late)
- Homework handed in late the student will lose 35 points on their participation grade.
- All homework must be written in complete sentences and in readable handwriting
- Overdue homework should be handed in as soon as possible
- Homework can be revised and corrected

## Grading System

\*Student's grades will be determined by a percentage taken from two categories. The two categories that the students will be graded on are:

### UNIT TOPICS (80%)

Students will be given ample time to prepare for each assessment. Some quarters there are multiple assessments that the student will have been assessed on. Each topic will count as a percentage of their overall grade. Assessments could be but are not limited to the following examples:

Tests (1 retake allowed)	Writing Pieces
Quizzes (1 retake allowed)	Projects
Speeches/Presentations	and more

### **RESPONSIBILITY (20%)**

Student responsibility will be measured through participation questions, class work, timeliness of homework, and their composition notebooks. Students are expected to be on time and prepared for class. They are also expected to be on task during the lesson and to follow procedures during class. Students will be expected to complete a brief written assignment at the beginning and end of each class, which they will write in their composition notebooks. Responsibility grades are mainly as followed:

- Handing in homework on time
- Being prepared for class
- Staying on task during class
- Composition notebooks handed in on time and filled in neatly

### **HOMEWORK/CLASSWORK LATE POLICY**

For homework or class work that is not on time, students will lose 35 points from their participation part of their grade.

### **CLASS RULES**

Students are expected to behave in accordance with the guidelines set out in the student handbook. In general the students should follow the following rules:

- 1. BE RESPECTFUL**
- 2. BE RESPONSIBLE**
- 3. BE REFLECTIVE**

### **CLASS PROCEDURES AND EXPECTATIONS**

Students are expected to follow the procedures that are outlined in class. These procedures are meant to facilitate a better learning environment. Students are also expected to be responsible for any missing work when they are absent

### **EXTRA HELP**

Additional help outside of class time is always available. I am available during lunch and before school. Please check with me to make sure I will be available during the time requested before showing up.

## **Classroom Procedures**

### **Procedure #1: What To Do When Entering the Room**

- Take any handouts that may be located within the tray near the door.
- If homework is due, put the assignment in the tray at your assigned table.
- Sit in your seat and begin the Question of the Day or opening task.

### **Procedure #2: What To Do When Entering the Room Late**

- If you are late, sign the late log.
- Follow the same steps as Procedure #1.

### **Procedure #3: How To Get Missing Work**

- If you are absent, look in the absent from class bins located near the windows for the missing assignment(s).

### **Procedure #4: Being Prepared**

- Each student is expected to bring their notebook (if they brought it home with them, if not notebooks are kept in the classroom most days), and a pen or pencil with them to class each day.

### **Procedure #5: Asking Questions**

- Raise your hand if you have a question regarding class material.
- Hold up 1 finger to indicate that you need to sharpen a pencil.
- Hold up 2 fingers to indicate that you need to visit the restroom.
- Hold up 3 fingers to indicate other questions (garbage, tissue, etc.)

### **Procedure #6: Discipline**

- The following are the steps that may be taken by the teacher for choosing to not follow the procedures:
- Meeting with the teacher
- Meeting with the teacher and a phone conference/email with the parent(s)/guardian(s)
- Referral to the office

### **Materials**

- Students will receive a textbook that they will take home to use as homework when they need to.
- Students will be responsible for any lost, damaged, or stolen materials such as textbooks.

**I have read and understand the classroom expectations, procedures, consequences, rewards, and grading system.**

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

My son or daughter has explained to me the classroom expectations, procedures, consequences, rewards, and grading system.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_